

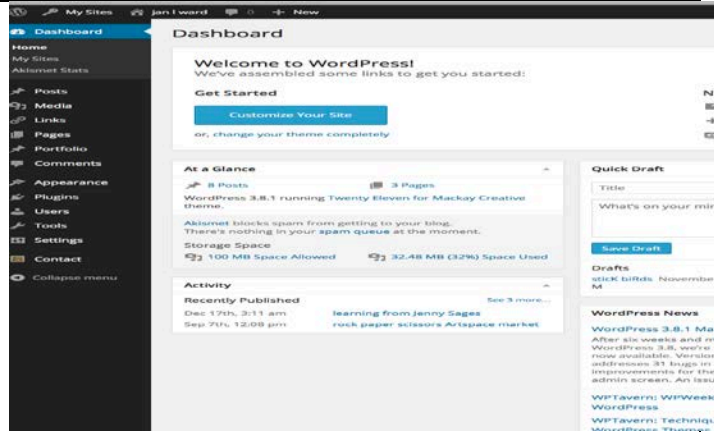
6. Create and edit more pages for your website

You should have a minimum of three pages (eg. Home/Contact, About me, Gallery)

6.1 - Go to your [dashboard](#).

On the left hand side will be a number of headings.

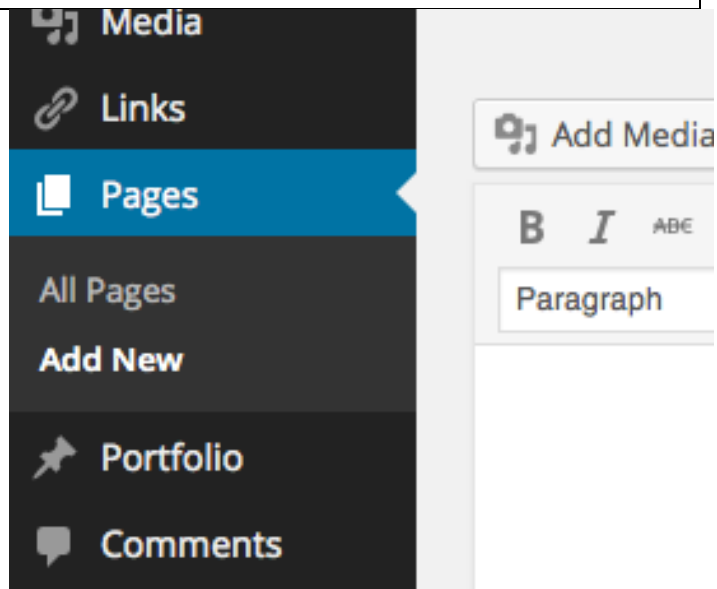
Choose [Pages](#)



6.2 - Two options will be shown.

To create a new page for your website choose [Add New](#)

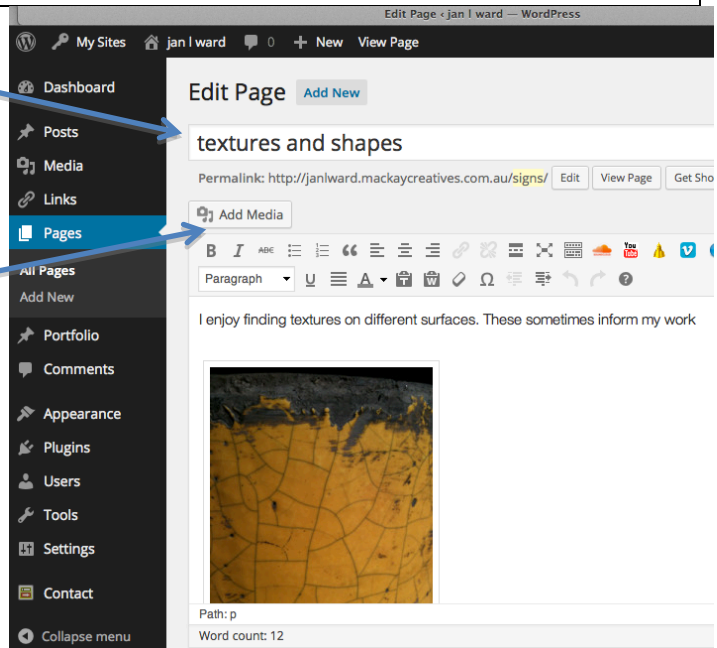
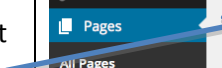
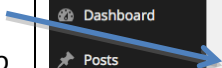
The other option will allow you to view any existing pages in your website



6.3 - Once in [add new](#) complete **1,2,3**.

1. Give your new page a title then add text and media e.g. photo or video, in the space below.

Use the [add media](#) button to insert files here. These will come from your media library or you can upload files.

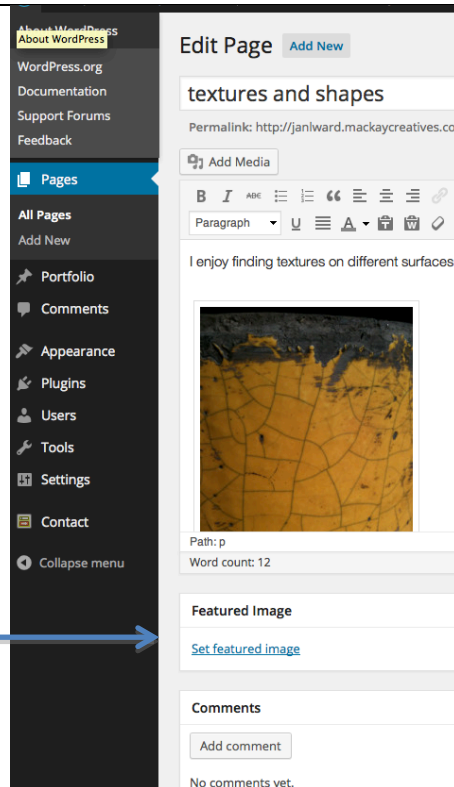


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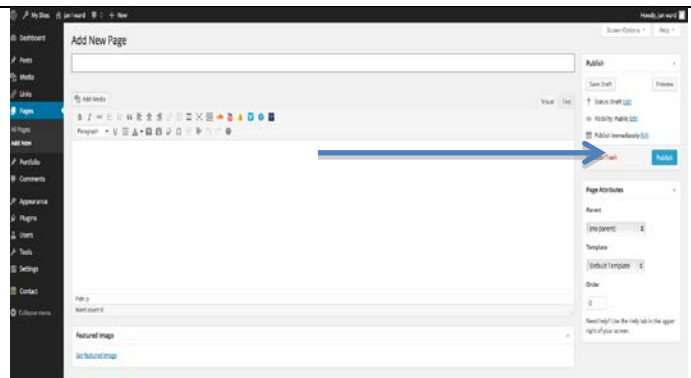
2. It is necessary to [set a featured image](#) in order for your page to show up on your website

Click on [set feature image](#) and you will be asked to choose an image from your media library or to upload a file.



The screenshot shows the WordPress 'Edit Page' interface. The page title is 'textures and shapes'. The content area contains the text 'I enjoy finding textures on different surfaces.' and a featured image of a textured surface. A blue arrow points from the text 'Click on set feature image' to the 'Set featured image' button in the 'Featured Image' section of the page editor.

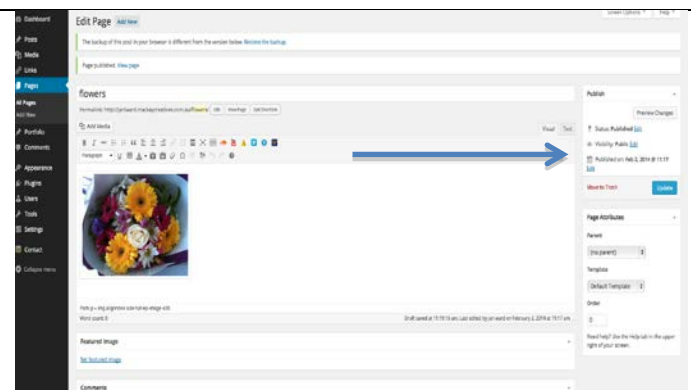
3. Your new look page will only be saved once you have pressed the [Publish](#) button on the right hand side.



The screenshot shows the WordPress 'Add New Page' interface. The page is currently blank. A blue arrow points from the text 'Your new look page will only be saved once you have pressed the Publish button' to the 'Publish' button in the top right corner of the page editor.

6.4 - If at any time you want to change or even delete a page you can.

There is always an [edit](#) option in the dashboard **BUT** you will always need to press the [Update](#) button to save your changes.



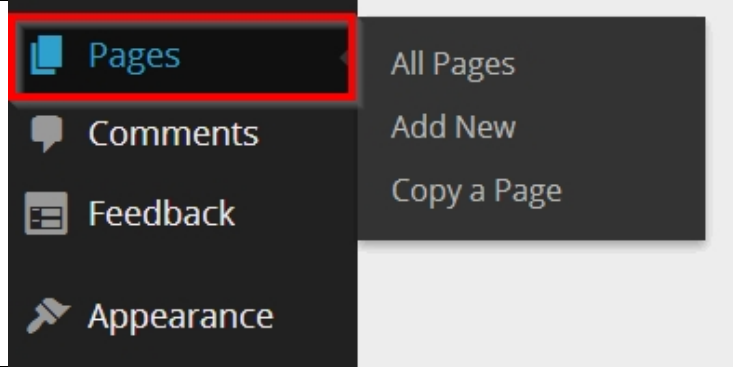
The screenshot shows the WordPress 'Edit Page' interface for a page titled 'flowers'. The page content includes the text 'I enjoy finding textures on different surfaces.' and a featured image of a bouquet of flowers. A blue arrow points from the text 'There is always an edit option in the dashboard BUT you will always need to press the Update button to save your changes.' to the 'Update' button in the top right corner of the page editor.

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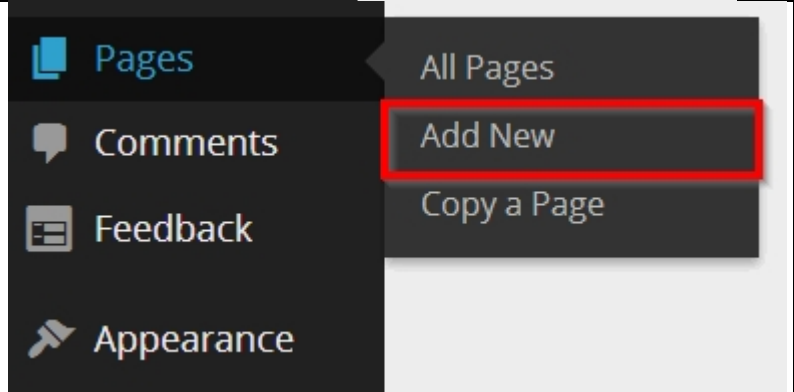
6.5 – To make a parent and child pages or subpages.

Select the word [Pages](#) on the dashboard.

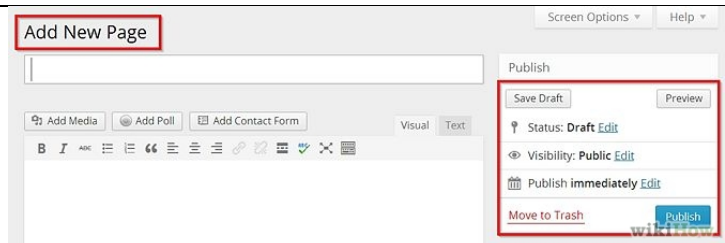


6.6 - Make a page, if you have not already done so.

You will need a parent page under which you can list your subpage. On the [Pages](#) screen, select [Add New](#), to the right of the word [Pages](#)



6.7 - When the page form appears, type a title and any content that you want to be posted to your page. Then click the [Publish](#) button on the right to post it to your site. You can also click [Save Draft](#) or [Preview](#) if you are not ready to post it to the site.

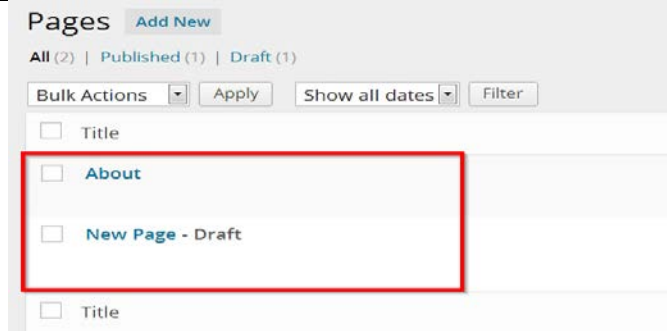


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You should have a minimum of three pages (eg. Home/Contact, About me, Gallery)

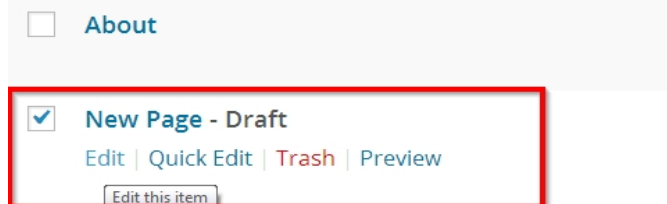
6.8 - Create another page that you would like to be a subpage, or child page to your parent page, if you have not already done so.

You will need to go through the same process of typing a title and including content that you want under that page. Then you can publish, save a draft and/or preview your WordPress subpage.



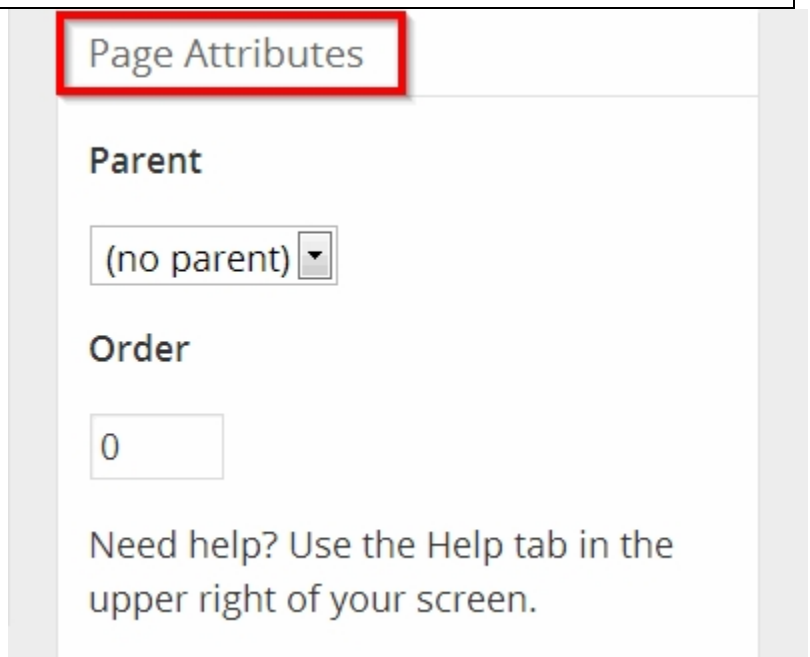
6.9- Go back to your page list by clicking on [Pages](#) on the dashboard.

There you will see a list of all the pages you have created.



6.10 - This will bring you to the [Edit Page](#) screen that allows you to change anything on the page.

Look for a box on the right hand side of your page that says [Page Attributes](#)



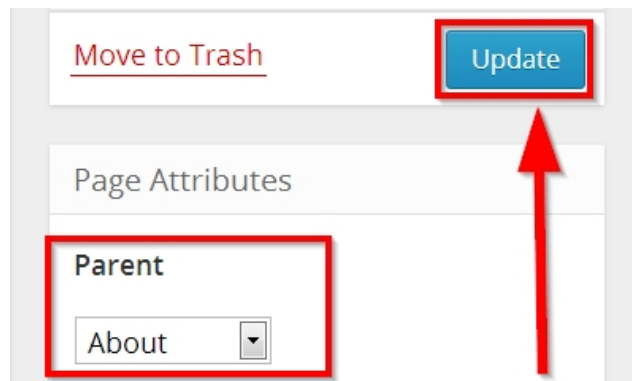
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6.11- Click on the drop down menu under the word **Parent**.

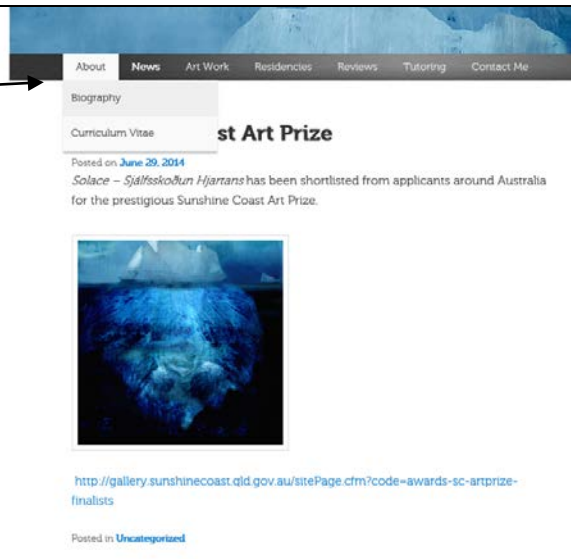
This will list all the pages that you have created. Choose the page that you want your subpage to be listed under.

Then click the blue **Update** button.



6.12 – To Make this **Parent Page Unclickable**

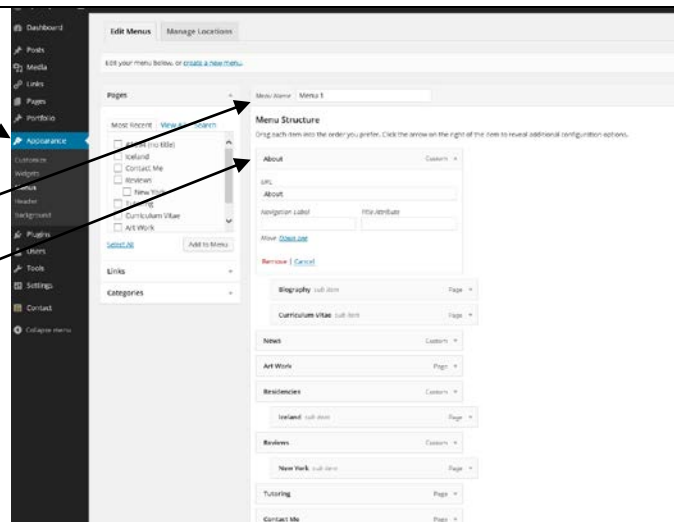
Parent menu should not be clickable or should not look like a link to a page (*no mousehand when you mouseover*).



6.13 -Go to **Menus** under **Appearance**.

Choose the menu to modify.

In this example, the menu is **menu 1** with parent page **About** and subpages.

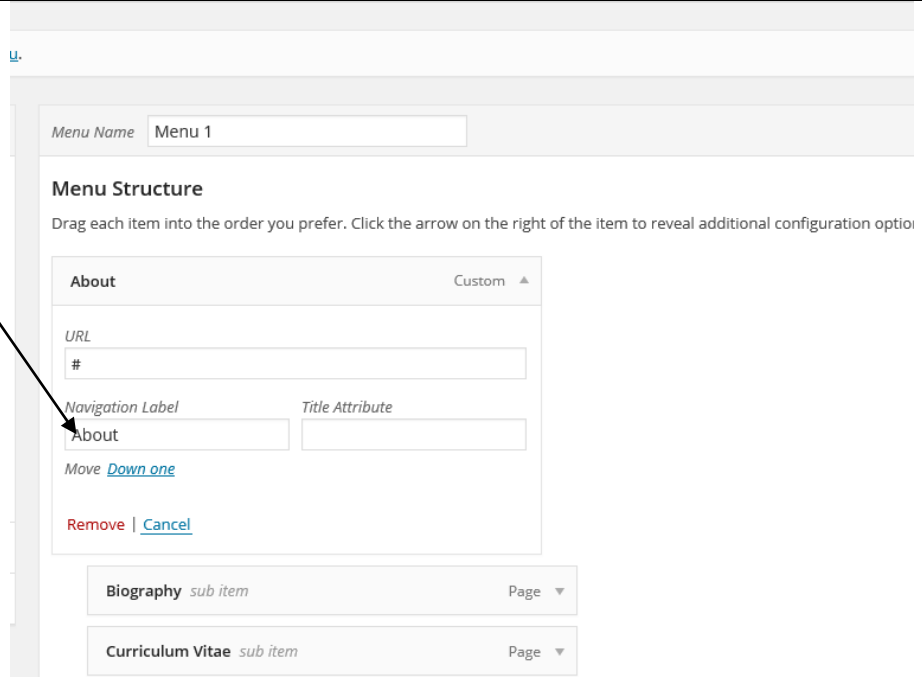


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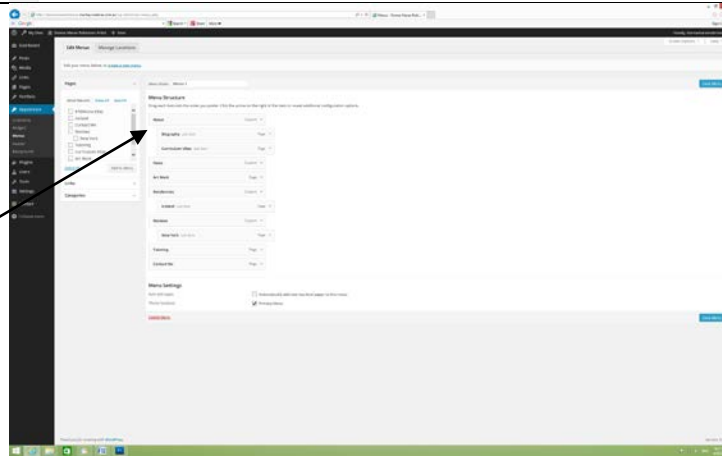
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6.10 - On the [Custom Links](#), input URL: #
Label: About
(name of the parent page)

Then click [Add to Menu](#) button.



6.11 – Move the newly created menu at the top followed by the subpages (check the hierarchy) and you can delete the old [About](#) Page by clicking the dropdown arrow and then delete.



6.12 – Finally hit [Save Menu](#) and you are done.

